



TIPTREE HEATH CONSTITUTION

1. Name

The Club shall be called "[Tiptre Heath Youth Football Club]" and shall be affiliated to the Essex County Football Association.

2. Colours

The Club colours shall be:

Shirts: [Green / black]

Shorts: [Black / green]

Socks: [Black / green]

3. Objectives

Its objectives shall be to provide Association Football for its members and such social and recreational pursuits as may be deemed desirable by the Committee.

4. Officers

The Officers shall consist of the Chairman, Secretary and Treasurer, all of whom shall be elected at the Annual General Meeting.

5. Committee

The Club shall be controlled by a General Committee consisting of the Officers and up to 8 other persons who shall be elected at the Annual General Meeting. The General Committee shall meet once a month and proceedings at such meetings shall be duly recorded in the minute book. At meetings of the General Committee, 3 shall constitute a Quorum.

6. Powers of Committee

The property and/or assets of the Club shall be vested in the General Committee. The General Committee shall have the power to appoint such Sub-committees as required from time to time, to be deemed necessary and shall receive reports of such Sub-committees at its meetings.

The General Committee shall have the power to suspend or expel any Club member deemed guilty of conduct prejudicial to the good name of the Club and shall have the right to impose fines on individual players, Officers, Members or supporters especially if their conduct has brought about a fine on the Club. The general Committee shall have the power to declare a seat vacant should a member be absent him or herself from 3 consecutive meetings without any explanation deemed to be satisfactory.

7. Membership

Membership shall consist of playing and non-playing members limited at the discretion of the Committee. Candidates for election shall be proposed and seconded by Club members. All playing members must obtain the signature of a parent / guardian with the necessary consent and disclosures as required by the Committee. Players get one vote at meetings. In the event of a family membership, one other member can vote.

A register of Club members and the date of election shall be kept by the Secretary.



In the event of non-payment of subscription by November 5, membership shall be deemed to have terminated.

A member wishing to resign shall give notice to this effect in writing to the Secretary. Such notice to be accompanied by payment of all Club dues at that date. Refunds are not available unless specially agreed by the General Committee. All playing and training kit provided by the Club remains the property of the Club and must be returned to the Club in good condition by any leaving member.

8. Subscription

The Annual Subscription to the Club shall be agreed by the Committee from time to time.

9. Match Fees

These are set by the Committee from time to time and are strictly payable on the day of the match.

10. Annual Meeting

The Annual General Meeting shall be held not later than 30 June each year. The Secretary shall give 7 clear days' notice of such Meetings to all Members. The Financial Statement and Secretary's report shall be received by the Meeting which will also elect the Officers and General Committee by ballot if necessary, appoint auditors and transact any other business as notified.

11. Extraordinary General Meeting

An Extraordinary General Meeting may be convened by the General Committee when deemed desirable and upon written request of 3 members. The Secretary shall give 7 days' notice to all members of such a Meeting, at which 3 members shall form a Quorum.

12. Finance

The General Committee shall cause to be kept proper books of account which shall be audited yearly. Official receipts for all monies received for subscriptions and donations shall be signed by the Treasurer. A Bank Account for the Club shall be kept, requiring the signature of two members of the Committee.

13. Alteration to Rules

No alteration to these Rules shall be made except at the Annual General Meeting or at an Extraordinary General Meeting convened for that purpose and only if supported by 75% of those present and voting at such a Meeting. Notice of proposed alteration to these Rules must be given by the Secretary 7 days prior to the Meeting and notified to Members on notice of Meeting.

14. Dissolution

It, at any General Meeting of the Club, a proposal is passed which calls for dissolution of the Club then the Secretary shall convene an Extraordinary General Meeting of the Club to be held within one month thereafter.

If the motion to dissolve the Club is passed by a two thirds majority of those present then the General Committee shall proceed to realise all of the assets and discharge all of the liabilities of the Club.



After such realisation and discharging is complete, then any surplus funds shall be redirected as deemed appropriate by the General Committee.

15. County Codes of Conduct

The Essex County Football Association's "Respect" Codes of Conduct together with the Codes of Conduct by any individual Youth League entered into by the Club with regard to:

- i. Spectators' Codes of Conduct
- ii. Coach / Manager's Code of Conduct
- iii. Parent / Guardian / Carers' Code of Conduct
- iv. Child Protection & Welfare

shall be deemed to be part of these Rules as if formally attached hereto.

16. Child Protection

The Club shall appoint a minimum of one Child Welfare Officer who need not be a fully paid up member of the Club. They shall be elected at the Annual General Meeting. The Child Welfare Officer will meet with the minimum qualifications as deemed required by the Football Association or any Youth League the Club is entered into. The Club will follow Child Protection and Welfare Guidelines and Codes of Conduct as provided from time to time by the Football Association.

17. Other Business

Any matters not governed by the foregoing Rules shall be dealt with by the General Committee, the decision of which body shall be final and binding.